

INSTRUCTIONS TO THE CANDIDATES

1. The candidate is required to fill in the proforma enclosed to the application form invariably, giving full details of his/her academic record, etc. If the space provided in the application for the qualifications to be furnished in respect of each column is not sufficient, a separate sheet may be attached and the information noted marking the column number against it.
2. Attested True Copies of all the testimonials, Educational qualifications, Date of Birth, Caste, Experience, etc., should be enclosed. The original certificates should be produced at the time of interview and at the time of joining, if selected.
3. **Educational Qualification for Driver Grade-II :**
 - (i) Must have pass 10th class or its equivalent
 - (ii) Must possess a current valid license issued by the competent authority under Motor Vehicle Act 1939 with Badge number.
4. Age limit as per the Andhra Pradesh State Government Rules.
5. (a) Applications from the candidates who are employed should be sent through proper channel accompanied with a letter of consent obtained from the Employer concerned.

(b) If the applicant is selected for the post he/she will be appointed to the post on the minimum pay of the time scale attached to the post and no protection of last pay drawn in the previous employment will be given unless the Selection Committee which selects him/her specifically recommends such protection and the appointing authority accepts it.
6. Canvassing in any shape or form will be construed as an absolute disqualification.
7. The University reserves itself the right to fill or not to fill the post or to make an appointment in a lower grade.
8. Filled in applications in all respects, should be sent to the **REGISTRAR, ACHARYA NAGARJUNA UNIVERSITY, NAGARJUNANAGAR - 522510, A.P. INDIA** with Acknowledgement Due, so as to reach this office on or before **28.04.2023**, in a closed cover "Application for the post of Driver Grade-II".
9. The application in any way received incomplete or received after the prescribed date will be liable for rejection and no further correspondence there on will be entertained.
10. The format (FORM OF PARTICULARS) attached to the application is to be filled in by the Applicant and make **6 (Six) xerox copies of the same and enclose along with the application.**