

ANNEXURE-IV

ACHARYA NAGARJUNA UNIVERSITY: NAGARJUNANAGAR – 522 510

CLAIM FORM FOR ENTITLEMENT AMOUNT FOR CONDUCTING DEGREE EXTERNAL PRACTICAL EXAMINATIONS TO BE FURNISHED BY THE PRINCIPALS TO THE UNIVERSITY

To
The Coordinator (UG Exams)
Acharya Nagarjuna University
Nagarjunanagar

Date:

Sir,

I submit below the claim of _____ for an amount of _____
(Mention name of the College, College code & Place)

Rs. _____ towards 60% share of Practical Examination fee (excluding English CBT
(Mention Amount)

Practical fee) remitted by the students of our college as entitlement amount for the conduct of Degree External Practical examinations (other than English CBT Practicals) to be held during _____ . The details of the claim are shown below:

(Mention Month & Year of Examinations)

Sl. No.	* Name of the Course	No. of Students	** Practical Examinations Fee remitted by the Students (excluding English CBT Practicals)	60% share of the prescribed examination fee paid to be released by the University as entitlement amount to the College	Remarks
1	I B.Sc.				
2	II. B.Sc.				
3	III B.Sc.				
4	I B.C.A.				
5	II B.C.A.				
6	III. B.C.A.				
7	I B.Com				
8	II B.Com				
9	I B.A.				
10	II B.A.				
11	III B.A.				
12	Others				
	TOTAL				
	Less: Unspent balance from previous year's entitlement amount Rs.				
	Net entitlement amount due for the current year				Rs.

Note:- * All practical subjects put together for each year.

** Wherever external practical examinations do not exist, 'Nil' be shown in this column

The above amounts were remitted to the University through online challans/Demand Drafts as shown below.

Sl. No.	# Online Challan No./DD No.	Date	Amount with Break-up			#Total Amount Paid
			Written Exam Fee	Practical Exam Fee (excluding CBT English practicals)	Practical exam fee for CBT English practicals	
		TOTAL				

Note:- # Payment of Examination Fee in consolidated form should be made through Online Challans in SBI A/c No. 30908794589 only. Payment through Demand Drafts can be done in exceptional circumstances only. Payment by way of Demand Drafts is admissible up to 31.03.2011 only. Payments through Online Account only will be accepted from 01-04-2011.

Thus an amount of Rs. _____ (Rupees _____ only) is the entitlement
(Mention 60% share amount)
 amount payable to the College by the University. I request you to release the said amount to the College at an early date. I am enclosing copy of receipt issued by the University for the total examination fee remitted.

Yours sincerely,

PRINCIPAL
 (Name of the College
 with Seal)

Encl: As above.